



Anchorholme Academy Charging and Remissions Policy



Adopted by Governors/HT: Governors
Review period: 3 Years
Last review date: January 2021
Person responsible for policy: Miss E Jowett

Summary

Anchorsholme Academy aims to provide a range of activities and experiences which will add excitement and engagement to children's learning and personal development. Our pupils will have an equal opportunity to benefit from various trips, visits, curricular and extracurricular activities.

In order for some of these activities to go ahead it will sometimes be necessary to request a voluntary monetary contribution from parents/carers. This policy aims to show what we will make charges for.

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will meet the requirements of the law.

All education during academy hours is provided to students free of any charge during the academy day. No charge is made for any activity undertaken as part of the National Curriculum; the only exception to this is for the cost of individual or group music tuition delivered by specialists within school hours.

Anchorsholme Academy invites parents to contribute towards the costs of trips or visits which serve to enrich the curriculum and educational experience of its students. We make an annual request of £15.00 per pupil, which covers the cost of all external visits, transport on the school minibuses and visitors in school. This annual voluntary amount is requested from all year groups and we endeavour to keep the amount charge as low as possible. Any children whose parents have not made a contribution will not be treated any differently than those whose parents have contributed. Since contributions are voluntary, if insufficient funds are received, trips may have to be cancelled. Decisions to cancel trips will be made at the discretion of the Headteacher.

In certain circumstances the academy will pay additional costs to enable a trip to go ahead. Parents and carers have the right to know how each trip is being funded and this information is available upon request.

Below are examples of additional activities which may be organised by the academy. These activities will be covered by the annual charge. This list is not exhaustive.

- ❖ Visits to museums
- ❖ Theatre visits
- ❖ Blackpool Tower
- ❖ Blackpool Zoo

Remissions

On occasion, families in receipt of benefit/income based Free School Meals may not be asked to contribute to the visits as we will use donations from Pupil Premium in these instances.

Swimming

During the academic year, children in Year 5 will be provided with swimming lessons as part of the National Curriculum. These lessons will take place during the academy day and no charge is made for swimming lessons or transport to and from the swimming pool.

Music Tuition (as an optional extra)

Children are not charged for the study of music, which is provided as part of the academy's curriculum. However, where tuition is provided at the request of a pupil's parent, charges will apply. These charges will be for peripatetic music teachers who teach individual or small group lessons. Information about additional music tuition is provided at the start of each academic year.

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The charges for these lessons can be requested by the parent/carer at any time. Additionally, no charge will be made to pupils in receipt of benefit/income based Free School Meals.

Lost Books

Charges will be requested from parents/cares for lost or damaged library books.

Damage to Property

Charges will be requested from parents/carers for the cost related to the wilful breakage or damage of school property by their child.

Breakfast and After School Club

KS2 Breakfast Club and After School Club fees are payable to Anchorsholme Academy.

Breakfast Club - £3.50 per session

Breakfast Club must be paid for one half-term in advance.

After School Club - £6.50 per session (or £7.50 per session if staying to the later time of 6:00pm)

After school Club must be paid for one month in advance.

Bookings and payments must be made in advance of pupils attending via our online payment system, ParentPay. Pupils whose parents have not paid Breakfast and After School Club fees in advance will not be permitted to attend.

Time of school for sickness and holidays will still be chargeable.

Late fees will be charged to those parents who are late to collect on more than two occasions.

Parents wishing to withdraw their child from the clubs, or to reduce the number of places attended, must give one month's written notice.

Extra-Curricular Activities

The following are examples of after school clubs which will be provided free of charge as they are run voluntarily by the staff of Anchorsholme Academy. This list is not exhaustive.

- ❖ Art
- ❖ Choir
- ❖ Coding
- ❖ Cookery
- ❖ Dance
- ❖ Fit to Go
- ❖ Football
- ❖ Games
- ❖ Gardening
- ❖ Rugby
- ❖ Running

Additional Extracurricular Activities

Any private extracurricular activities which are organised/run by qualified coaches will be charged for. Payment should be made directly to the coach/organisation providing the activity.

Academy Transport

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We do not normally charge children if they are transported in the minibus to extracurricular activities.

Residential Visits

We will make a charge to cover the costs for transport, board, lodgings and additional activities relating to residential visits. The charge will never exceed the actual cost.

A system for parents to pay in instalments on ParentPay has been established for residential visits.

In order to remove barriers from disadvantaged pupils, for those families in receipt of benefits/income based Free School Meals, financial support towards the cost of residential visits may be available.